

**DEPARTMENT OF PROFESSIONAL AND OCCUPATIONAL REGULATION
PERIMETER CENTER
9960 MAYLAND DRIVE
RICHMOND, VIRGINIA 23233**

**Time-Share Regulatory Review Committee of the
Common Interest Community Board**

Tentative **AGENDA**

WEDNESDAY, FEBRUARY 27, 2013, 9:30 A.M.

2nd FLOOR, BOARD ROOM 4

- I. CALL TO ORDER**
- II. EMERGENCY EVACUATION PROCEDURES**
- III. INTRODUCTION OF COMMITTEE MEMBERS**
- IV. APPROVAL OF AGENDA**
- V. PUBLIC COMMENT PERIOD***
- VI. OVERVIEW**
 - a. Overview of Regulatory Review Process – *Mark N. Courtney, Senior Director for Regulatory and Public Affairs*
 - i. Standard Regulatory Process Chart
 - ii. Executive Order 14
 - b. Review Purpose of Committee – *Trisha L. Henshaw, Executive Director, Common Interest Community Board*
 - i. Committee Timeline
 - ii. Overview of Time-Share Regulations
- VII. REGULATIONS**
 - a. Review of Applicable Laws and Regulations
 - i. Chapter 21, Title 55 of the Code of Virginia
 - ii. Time-Share Regulations Effective November 27, 2008
 - b. Discussion of Topics to be Addressed in Time-Share Regulations
- VIII. OTHER BUSINESS**
 - a. Set Next Meeting Date(s)
- IX. COMPLETE CONFLICT OF INTEREST FORMS AND TRAVEL VOUCHERS**
- X. ADJOURN**

* Five minute public comment, per person, with the exception of any open disciplinary or application files.

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